All aspects need to be confirmed as ‘Yes’ prior to recruitment commencing at the site.

**Site Pre-requisites:** The site must meet all of the following criteria.

| Components                                                | Yes | No |
|-----------------------------------------------------------|-----|----|
| The hospital provides an inpatient cardiology service     |     |    |
| A heart failure outreach program is affiliated to the site|     |    |
| Cardiac rehabilitation is offered by the site              |     |    |
| Ethics approval has been secured for the site              |     |    |
| Governance approval has been secured for the site          |     |    |

**Site Educational Components:** All of the following groups should have been introduced to TCC either by way of a presentation at a departmental meeting, in-service or a dedication discussion.

| Components                                                | Yes | No |
|-----------------------------------------------------------|-----|----|
| TCC site team members                                     |     |    |
| Hospital cardiologists                                    |     |    |
| CCU and cardiology ward (including the nurse unit managers of CCU and cardiology ward) |     |    |
| Cardiology junior medial staff (ATs, BPTs and JMOs)       |     |    |
| Cardiac rehabilitation staff                              |     |    |
| Heart failure outreach staff                              |     |    |

**TCC Team Member:** Each site must have at least one individual who will be committed with the task of enrolling and ‘onboarding’ patients to the TCC system.

| Components                                                | Yes | No |
|-----------------------------------------------------------|-----|----|
| Available at least for 15 hours per week                  |     |    |
| Has a medical or nursing background                        |     |    |
| Access provided for REDCap                                 |     |    |
| Access provided for KIOLA                                   |     |    |
| Access provided for EMR and ability to add-on blood tests  |     |    |
| Access provided for echocardiography results               |     |    |
| Access provided for angiography (cath lab) results         |     |    |
### TeleClinical Care

**Site Setup Form**

**Site Name:** ________________________________

### Training and Assistance for TCC Team Member

| Components                                                                 | Yes | No |
|---------------------------------------------------------------------------|-----|----|
| Team member has received the peripherals                                   |     |    |
| Team member has observed the enrolment of 2 patients                      |     |    |
| Team member has recruited two patients under supervision                  |     |    |
| Team member has a copy of the *Operations Manual*                         |     |    |
| Team member is confident in assessing phone compatibility                 |     |    |
| Team member is confident in connecting peripheral devices                  |     |    |
| Team member has been given contact details for technical support          |     |    |
| Team member has been given contact details for research support            |     |    |

### Office Space: A lockable office space is required for TCC.

| Components                                                                 | Yes | No |
|---------------------------------------------------------------------------|-----|----|
| A lockable office is available                                            |     |    |
| The office has enough room for storage of patient files and peripheral devices |     |    |
| Computer for TCC use                                                      |     |    |
| Printer for TCC use                                                       |     |    |
| An iPad or mobile phone is provided for formatting of Mi Bands            |     |    |

### Equipment: The following items are required for enrolment

| Components                                                                 | Yes | No |
|---------------------------------------------------------------------------|-----|----|
| Sufficient scales, BP machines and Mi Bands to meet recruitment target    |     |    |
| A wall-mounted stadiometer to measure height                              |     |    |
| A ‘master’ set of scales and BP machine                                    |     |    |
| A measuring tape for waist circumference                                  |     |    |
| A six-minute walk test track with markers                                 |     |    |

Assessor Name: ___________________________________________________________

Assessor Signature: _______________________________________________________

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