APPENDIX A

LESSON PLAN

Learning Outcomes

At the end of this lesson you should be able to:

- Define UWILinC
- State the reasons why you need to Sign in to UWILinc
- List 4 databases on UWILinC
- Search UWILinC to locate a book, a journal article
- Explain how to locate current articles on UWILinC

Introduction

Discuss the importance of using catalogues and the value of using the UWI portal UWILinC

Body

Go through the following 10 questions while you are teaching with them while doing so ask questions to pull answers from students

1. What is UWILinC? Give the meaning of the Acronym and functions and or capability of UWILinC.

2. When and why do you need to Sign In to UWILinC?

3. What is the difference between Search ALL and UWI Collections in searching UWILinC for items?

4. (a) How can you find a book in Mona Catalogue on UWILinC? (b) Find a book in your discipline and tell us the Call Number and where to find it in the Library

5. List the names of 4 Databases in UWILinC. How did you find them?

6. Which Database would be useful to your discipline? Why?

7. State 2 of over 4 ways of finding a journal article on UWILinC.

8. Which database allows me to email full-text articles to myself on UWILinC?

9. How can you find current journal articles on UWILinC? (One written in the last 5 yrs)

Conclusion
Complete and submit your answers before leaving the class.

Please follow up with your HRL librarian to get answers to these questions. Go to the Library’s page and click on ASK-A-LIBRARIAN on the Library’s page. Make an appointment to speak to your Hall Librarian and discuss the following questions:

1. What is the benefit of using Advanced Search instead of basic search on UWILinC?
2. How can you save your searches on UWILinC?
3. How can you email your searches/items you want to look at further to yourself on UWILinC?

Did You Know that there are video lessons on our website that teaches you how to use UWILinC?

Check them out and tell your HRL Librarian about it!!!!

APPENDIX B

QUESTIONS YOU SHOULD BE ABLE TO ANSWER ABOUT UWILINC

1. What is UWILinC? Give the meaning of the Acronym and functions and or capability of UWILinC.

2. When and why do you need to Sign In to UWILinC?

3. What is the difference between Search ALL and UWI Collections in searching UWILinC for items?

4. (a) How can you find a book in Mona Catalogue on UWILinC?

5. (b) Find a book in your discipline and tell us the Call Number and where to find it in the Library.

6. List the names of 4 Databases in UWILinC. How did you find them?
7. Which Database would be useful to your discipline? Why?

8. State 2 of over 4 ways of finding a journal article on UWILinC.

9. Which database allows me to email full-text articles to myself on UWILinC?

10. How can you find current journal articles on UWILinC? (One written in the last 5 yrs)

The Rubric was expanded to accommodate and isolate students’ responses to the reasons for their choices, expanding the number of questions to 13.
### APPENDIX C

#### RUBRIC FOR ASSESSING STUDENTS’ PERFORMANCE IN UWILINC SESSIONS

**FINAL**

| AREAS                          | 5 | 4 | 3 | 2 | 1 | 0 |
|--------------------------------|---|---|---|---|---|---|
| 1. Define UWILinc             |   |   |   |   |   |   |
| Defined the term by giving the correct meaning of the acronym and correct spelling (with x) and stated 1/2 correct functions |   |   |   |   |   | No work done |
| Gave the functions without explaining the acronym |   |   |   |   |   |   |
| Defined the term by giving the correct meaning and spelling of the acronym but no correct functions |   |   |   |   |   |   |
| Gave the correct meaning of the acronym but incorrect spelling |   |   |   |   |   | Some work attempted but largely incorrect |
| 2. Reasons for using ‘Sign in’ feature |   |   |   |   |   |   |
| Listed at least one reason for signing in |   |   |   |   |   | Reason inaccurate |
| 3. Distinguish between ‘Search All’ and UWI Collection |   |   |   |   |   |   |
| Differentiation accurate |   |   |   |   |   | No work done |
| Differentiation not clear |   |   |   |   |   |   |
| 4. Finding a book             |   |   |   |   |   |   |
| Clear and accurate instructions given in terms of using the following in the Search box keywords/title/discipline, where; then explain filtering by Campus and Resource; steps to identify |   |   |   |   |   |   |
| One element missing |   |   |   |   |   | No work done |
| Two elements missing |   |   |   |   |   |   |
| More than two elements missing |   |   |   |   |   |   |
| Process inaccurate |   |   |   |   |   |   |


|   | 5. Identified the call number | 6. Location of book | 7. Number of Databases | 8. Explanation of the process involved | 9. Database connected to discipline | 10. Reason for database selection | 11. Ways of finding a journal article | 12. Database allows full-text to be emailed |
|---|-------------------------------|---------------------|------------------------|--------------------------------------|-----------------------------------|-------------------------------|--------------------------------|-----------------------------------|
|   | Call number identified        | Stated the correct location/Library and Collection for total marks | Listed 4                | Correct explanation                   | Correct database based on discipline | Correct reason               | Listed 2 ways                     | Listed 2 correct databases          |
|   | Slight inaccuracies           | One element missing  | Listed 3                | Slight inaccuracies                  | Selected a database but discipline not given |                              |                                |    |
| 13. Finding current journal articles (last 5 years) | Correct explanation (Can assume that search was already done) | Missing one element | Process unclear | Some inaccuracies (may refer to books instead of journal articles) | Process incorrect | No work done |