MMI Checklist for SP to Evaluate Applicant

1. Name of Applicant

2. Initials of SP

3. MMI Case Name

Encounter Opening:

- ☐ Knocked on door prior to entering
- ☐ Greeted SP appropriately based on scenario
- ☐ Displayed comfortable level of eye contact
- ☐ Started conversation well
- ☐ Exuded confidence

Empathy:

- ☐ Expressed genuine concern
- ☐ Offered encouraging/supportive statements
- ☐ Withheld judgment
- ☐ Fostered respect – encouraged mutual respect
- ☐ Connected with/Inspired SP

Non-verbal behavior:

- ☐ Demonstrated appropriate facial expressions based on scenario
- ☐ Exhibited relaxed, open body language
- ☐ Maintained comfortable level of eye contact throughout encounter
- ☐ Sustained comfortable personal space
- ☐ Touched SP appropriately

Verbal Behavior:

- ☐ Asked open-ended questions
- ☐ Allowed SP to tell their story
- ☐ Communicated using appropriate language
- ☐ Refrained from confrontation (non-judgmental)
- ☐ Asked for SPs input (shared-decision making)

Listens well:

- ☐ Abstained from interrupting
- ☐ Offered undivided attention
- ☐ Demonstrated understanding (verbal encourager)
- ☐ Reflected back (paraphrased/restated both the feelings/words of the SP)
- ☐ Listened to understand and not to respond
Therapeutic relationship:

- Demonstrated sincerity
- Adjusted non-verbal behavior to match SP demeanor
- Impressed upon SP a feeling of physical security (I feel safe with this individual)
- Impressed upon SP a feeling of emotional security (I trust this individual)
- Offered unconditional acceptance of the SP

Negotiation of Plan:

- Solicited SP input prior to offering plan
- Negotiated plan/next steps
- Discussed and/or Summarized plan/next steps
- Requested SP to provide understanding of plan (Teach-Back)
- Clarified/Corrected understanding

Encounter Closing:

- Paced encounter well
- Expressed appreciation of SP story
- Offered non-verbal gestures to close encounter
- Questioned SP if there were additional concerns/needs
- Closed encounter appropriately
1. Name of Applicant*

2. Initials of Standardized Patient*

3. MMI Case Name*

4. Encounter Opening:
Knocked on the Door prior to entering
Greeted SP appropriately based on scenario
Displayed comfortable level of eye contact
Started conversation well
Exuded confidence

5. Empathy:
Expressed genuine concern
Offered encouraging/supportive statements
Withheld judgment
Fostered respect
Connected with/Inspired SP

6. Non-verbal Behavior:
Demonstrated appropriate facial expressions based on scenario
Exhibited relaxed, open body language
Maintained comfortable level of eye contact throughout encounter
Sustained comfortable personal space
Touched SP appropriately
7. Verbal Behavior:
   Asked open-ended questions
   Allowed SP to tell their story
   Communicated using appropriate language
   Refrained from confrontation (non-judgmental)
   Asked for SP's input (shared decision making)

8. Listens Well:
   Abstained from interrupting
   Offered undivided attention
   Demonstrated understanding (verbal encourager)
   Reflected back (paraphrased/restated both the feelings/words of SP)
   Listened to understand and not to respond

9. Therapeutic relationship:
   Demonstrated sincerity
   Adjusted non-verbal behavior to match SP demeanor
   Impressed upon SP a feeling of physical security (I feel safe with this individual)
   Impressed upon SP a feeling of emotional security (I trust this individual)
   Offered unconditional acceptance of the SP

10. Negotiation of Plan:
    Solicited SP input to plan
    Negotiated plan/next steps
    Discussed and/or summarized plan/next steps
    Requested SP to provide understanding of plan (Teach-back)
    Clarified/corrected understanding
11. Encounter Closing:

Paced encounter well

Expressed appreciation of SP story

Offered non-verbal gestures to close encounter

Questions SP if there were additional concerns/needs

Closed encounter appropriately

12. Based on the candidate's communication and interpersonal skills, rate this candidate's readiness for medical school. *

Rank of 1 - Did not demonstrate

Rank of 2 - Minimal readiness

Rank of 3 - Proficient/addresses basics

Rank of 4 - Advanced/strong and engaged

Rank of 5 - Exceptional/extraordinary readiness

13. Additional Comments from Standardized Patient about this Applicant