The Application Status and Promoting Strategy of Computer Technology in Accounting Office

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Abstract—In the process of rapid development of computer technology, the application of computer technology in many fields has become more and more common. The application of computer technology in the process of corporate financial and accounting office is beneficial to improve the efficiency of financial and accounting office and ensure the quality of accounting office. Enterprises not only need to strengthen the research work on the application of computer technology, but also put forward effective measures for the application of computer technology in the accounting and office process. Only by improving the application level of computer technology can it truly play its positive role in the accounting and office system.

1. INTRODUCTION
The current problems in the accounting office process are as follows. First, there is a conflict between financial management software and corporate financial management. At this stage, many companies have realized that the full application of computer technology in financial management can effectively improve the level of corporate financial management. However, because the functions of computer financial software are not compatible with the actual financial management of some enterprises, this may result in enterprises not being able to use computer software to improve the efficiency of financial management. Especially in the process of continuous development of an enterprise, there may be certain differences in financial management at different stages of enterprise development. In this case, if the computer software remains unchanged, the accounting office system will not be able to fully function, which will not be able to adapt to the development needs of the enterprise. At the same time, companies of different natures also have certain differences when carrying out accounting and office work. This will cause conflicts between the computer software and the accounting and office work of some enterprises, which will affect the positive role of computer technology in the accounting and office system. Second, when carrying out enterprise accounting work, the utilization rate of computer financial management software by financial staff is relatively low. Because the development of computer financial management software is relatively late, the old employees of some enterprises cannot fully grasp the operating requirements and specifications of computer software, and various problems may exist in the actual application process. This will directly affect the application effect of computer financial management software, and cause accounting personnel, especially relatively older accounting personnel, to be more inclined to use traditional financial management methods in the current enterprise development process. This leads to a low utilization rate of the computer software introduced by the enterprise, which directly affects the application level of computer technology in the enterprise accounting and office system [1]. Third, financial management software may have some security issues. In the development of computer technology, its security issues have attracted much
attention. Computer financial management software also has certain security problems. Although management software can effectively simplify the financial management workflow and improve the efficiency of financial management. However, in the application of financial management software, if it is attacked by viruses or hackers, it may cause the leakage of enterprise data and information. In addition, when staff use financial management software to approve financial statements, it may cause problems such as falsification and tampering of electronic signatures and electronic confirmation methods. In this case, companies need to use effective security protection measures to effectively prevent and solve the security problems of financial management software. Under normal circumstances, companies can improve the application security of financial management software by setting a password or authorization by the superior. However, these security protection technologies still have some loopholes in the application process, which cannot fully guarantee the security of financial management software. Fourth, the development of data recovery system technology in the application of financial management software is not perfect. In the traditional accounting office process, the use of paper archives can ensure the stability of information. In the application of computer financial management software, storing relevant financial information data and files in the server can improve the storage efficiency of information, but if the server fails or crashes, it may cause the loss of internally stored information. If the company does not back up data and information, it is difficult to obtain the missing information. This will have a certain impact on the financial management of enterprises.

2. THE APPLICATION SIGNIFICANCE OF COMPUTER TECHNOLOGY IN ACCOUNTING OFFICE
The effective application of computer technology in the financial and accounting office process is of great significance. These meanings are mainly manifested in the following aspects. Firstly, it has greatly promoted the innovation and transformation of accounting methods. The innovative development of accounting computerization has not only impacted the traditional manual bookkeeping method to a large extent, changed the accounting method, but also changed the accounting job position and job nature to a certain extent. At this stage, China still uses a combination of computerization and manual bookkeeping when carrying out accounting work. However, with the continuous improvement of computerized technology, the importance of manual bookkeeping is declining, and electronic bookkeeping has gradually become the dominant method of bookkeeping. The continuous improvement of computer technology has to a large extent promoted the further development of computerized accounting, and computerized accounting has become more and more mature in the continuous application of computer technology. Secondly, accounting computerization is conducive to promoting the innovative development of accounting information preservation and dissemination models. In the traditional manual bookkeeping process, the collection and dissemination of accounting information is mainly in the form of flipping through paper files. Not only is the workload relatively large, but also the difficulty of finding information is relatively high. Especially the storage of paper archives has certain requirements for the storage personnel and storage place. This will increase the difficulty and workload of accounting information storage to a certain extent. In the process of computer technology development, the full application of accounting software can use hard disks or network cloud disks to complete data and information storage operations. The storage space of this information storage method is relatively large, and the information storage life is relatively long. Staff can search directly when using information. This way of obtaining information is more convenient. In the development of Internet technology, the dissemination of accounting data is more rapid and timely, which can complete the transmission of large amounts of data in just a few seconds. This has innovated the accounting information preservation and dissemination mode [2]. Thirdly, accounting computerization has laid a good foundation for enterprises to carry out economic analysis and management decision-making. Computer accounting software has recording and analysis functions, which can generate monthly, quarterly and annual reports according to the specific development goals of the enterprise and the financial plan of the enterprise. Accounting information managers can not only make horizontal and vertical analysis of the future development of the enterprise based on the obtained report information,
but also make effective and feasible economic decisions based on the analysis results. In the meantime, in the continuous development of computer technology, accounting computerization is becoming more and more mature, which can continuously introduce new functions of accounting software. The continuous maturity and improvement of the economic analysis function in the accounting software can optimize the management of the acquired accounting information and improve the use value of the information. Fourth, computerized accounting is conducive to improving the modernization of corporate financial management. In the current process of enterprise development, financial management itself is an important part of enterprise management. The use of computer technology to carry out financial management can make the enterprise in line with international standards and improve the modernization level of enterprise financial management. In the information age, the amount of information in the daily operation and production process of enterprises is relatively large, and the information is relatively complicated and cumbersome. If you still use the traditional manual bookkeeping method, it will lead to low efficiency of financial management and affect the level of production and operation of the enterprise. In this case, the full application of computer technology can effectively and timely process a large amount of complex information, thereby ensuring the smooth progress of enterprise financial management. Enterprises should also pay attention to the coexistence of application risks and advantages in the application of computer technology. While giving full play to the advantages of computer technology applications, enterprises also need to pay attention to the inherent risks of computer technology, and take effective safety protection measures to ensure the application effects of computer technology [3].

Figure 1. Software Interface of A Company's Accounting Office System

3. APPLICATION ADVANTAGES OF COMPUTER TECHNOLOGY IN ACCOUNTING OFFICE

The application of computer technology in the accounting and office process has outstanding advantages. Compared with traditional manual bookkeeping, the advantages of computer technology are mainly reflected in the following aspects. Firstly, computer technology can improve the accuracy of accounting data. At this stage, the main application of computer technology in the accounting field is the development of computerized accounting. The computerized accounting operation mode can input the original accounting voucher data into the accounting software, which can replace traditional manual bookkeeping and accounting methods on this basis, and replace paper as the summary, debit, quantity, time, and amount on the record voucher and other important information media. The perfect accounting software itself has multiple functions. It can complete routine tasks of corporate financial management such as salary management, fixed asset management, and voucher management. In the meantime, the accounting software can also automatically review all data information, and check whether the prompt information is entered correctly when entering the voucher information. Besides, accounting software can also perform horizontal and vertical comparisons based on information data. It can compare the original historical data with the current accounting data to grasp the financial status and operating results of the enterprise. The development process of computerized accounting is conducive to saving the time cost and labor cost of traditional manual bookkeeping. It can not only effectively reduce
various problems caused by human error, but also ensure the accuracy of accounting work. Secondly, computer technology is conducive to improving the transmission efficiency of data information. In the accounting office process, the application of computer technology can give full play to the positive role of accounting software and help improve the efficiency of accounting practice. Especially in the process of using computer accounting software, computer technology can ensure the transmission speed of accounting information and related data, which is beneficial to improve the automation level of data transmission, thereby improving the informatization level of enterprise financial management. In the work of corporate financial management, there are certain differences in the accounting procedures corresponding to the functions of different sections. After the accounting staff completes the accounting vouchers and saves them, the reviewers need to review the information content at the same time. In traditional audit work, a relatively large amount of data and information will lead to relatively low audit efficiency, and there may be errors. In the accounting software application process, after the accounting staff completes the information entry and archiving, the auditor can log in to the accounting software at the same time to review and view all the information data. The transmission time and space restrictions of data information are relatively small, and accounting managers can exercise overall control over accounting data. This not only helps to improve the efficiency of accounting practice, but also ensures the authenticity and comprehensiveness of the information to the greatest extent when using accounting software for information transmission, thereby ensuring the effectiveness of accounting work. Thirdly, accounting software can be used to automatically generate account books and reports. The application of computer technology in the process of accounting and accounting can expand the package capacity of accounting information and make accounting information more comprehensive. With the continuous development of computer technology, upgrading and updating the original accounting software can continuously expand the use of accounting software, make account books, and form financial statements. This is the main function of current accounting software. Using computer software to automatically generate reports and account books can effectively prevent various problems in manual bookkeeping, which will help improve the accuracy of accounting processing. Otherwise, in the application of accounting software, companies can generate related, such as multi-column account books, tri-column account books, and some targeted detailed account books according to the specific development needs of the company and the content of corporate decisions. Accounting software is conducive to corporate managers to fully grasp the operating conditions of the enterprise at different stages. Business managers can also view the company's balance sheet, cash flow statement, and profit statement in each quarter, which can reduce the workload and difficulty of accounting office staff [4].

4. **STRATEGIES TO PROMOTE THE APPLICATION OF COMPUTER TECHNOLOGY IN ACCOUNTING OFFICE**

4.1. **Strengthen Talent Training**

When applying computer financial management software, the financial staff must be able to fully grasp the application specifications and requirements of financial management software. Therefore, companies need to strengthen staff training. Companies can start staff training from the following aspects. Firstly, train the old employees of the company so that they can master the operating specifications and requirements of computer financial management software, so that they can adapt to computer management software to provide employees with work efficiency. Secondly, it is necessary to bring in excellent modern financial management staff when recruiting. When introducing talents, it is necessary to strengthen the assessment of talents' skills and comprehensive quality. Only in this way can the enterprise build a high-level and professional modern financial management team. This is conducive to giving full play to the advantages of talents and improving the application level of computer financial management software [5].
4.2. Pay Attention to the Development of Accounting Office Software

Financial management is an important work link in business activities, and the quality of financial management will directly affect the level of development of an enterprise. As a result, companies need to pay attention to financial management. The application of computer financial management technology in the financial management of modern enterprises is conducive to improving the efficiency and quality of corporate financial management and promoting the healthy and stable development of enterprises. This requires enterprises to pay attention to the full application of computer technology, strengthen the development of financial management software, and improve the application level of computer technology as much as possible. Enterprises can proceed from the following aspects. Firstly, enterprises need to constantly update computer financial management software when carrying out financial and accounting office work to improve the modernization and advancement of financial management systems. Enterprises can effectively connect financial management software with their specific financial work requirements, and give full play to the application advantages of computer financial management software. Secondly, enterprises should enrich the application functions of computer financial management software. Technicians need to increase the application scope of big data technology according to the specific requirements of enterprise financial management when developing software. This can ensure that the financial management software can comprehensively supervise and control information such as funds and resources in the production process of the enterprise, and improve the application effect of the computer financial management software. Thirdly, in order to further promote the development of computer financial management technology, companies need to strengthen exchanges and communication with other companies when applying related software, and actively introduce advanced technologies and methods. Simultaneously, enterprises also need to innovate computer software and improve the application level of computer management software.

4.3. Improve Corporate Accounting Management Mechanism

In the process of enterprise development, financial information is the important information of the enterprise, which involves the development of the enterprise secrets. In consequence, we must pay attention to the application of enterprise financial data information processing software. Companies can take the following measures to avoid data leakage. Firstly, companies need to use computer financial management software in accordance with relevant regulations. There are certain security risks when using modern computer financial management software to store and manage corporate financial information. Hence, enterprises must formulate complete computer financial management software application specifications. When carrying out enterprise financial management work, the staff must carry out their work strictly in accordance with the use specifications. Enterprises should make detailed and strict regulations on related information, especially electronic signatures and electronic confirmations, to improve the security of information management. Secondly, enterprises should restrict and manage the use rights of computer users. Enterprises can open different levels of financial management software application permissions according to different levels of financial management personnel. Only in this way can we effectively prevent the abuse of computer financial management software in the application. Thirdly, enterprises should strengthen the inspection of the application of computer financial management software. When carrying out financial management work, companies need to regularly check the specific application of computer financial management software. In particular, it is necessary to conduct a comprehensive inspection of related data information equipment and other functions. Only in this way can the hidden dangers of information leakage be discovered and resolved in time to prevent information leakage [6].

5. CONCLUSION

To sum up, the full application of computer technology in the current corporate financial and accounting office process has become the main development trend of corporate financial management in the future, and the application of computer technology in the financial and accounting field will become more and more extensive. This requires related researchers to strengthen the research and
innovation of computer financial management software. Relevant researchers should constantly improve the application functions of computer financial management software and improve the technical level of computer financial management software based on the current development of the enterprise. Meanwhile, enterprises should strengthen personnel training according to specific development needs and financial management requirements, so that financial staff can fully grasp the application requirements and specifications of computer financial management software, thereby improving the application efficiency of computer financial management software. Furthermore, enterprises should also pay attention to the further development of computer financial management software. Relevant researchers should improve the various functions of computer financial management software according to the specific development needs of the enterprise, and promote the effective integration of financial management and computer technology, so as to improve the application level of the accounting office system of Chinese enterprises.

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