APPENDIX S1

SEMI-STRUCTURED PROFORMA

[Review of Income Generation Programs (IGP)]

- Name of center, Place, Date of visit
- Details about the center:
  - Type – Government/Private/NGO
  - Location – Rural/Urban
  - Diagnosis of clients involved – Mental illness/ Developmental disabilities
  - Clientele that is involved – Residential/Daycare
  - Average number of clients involved in IGP
  - Age group of clients involved in IGP
  - Distinct units to facilitate IGP
  - Involvement of family members in IGP
- Details of IGP:
  - List of IGP of the center
  - Criteria for selecting an activity
  - Procurement of raw materials
  - Strategy of pricing of products
  - Mechanism of sales
  - Advertisement and marketing strategies
  - Accounting of IGP
  - Funding for IGP
  - Partnerships with other organizations
  - Average input costs/month
  - Average sales/month
  - Demand for products
  - Do all products get sold?
  - Who buys the product?
  - Why do they buy this product?
- Challenges faced in IGP
- Details about the staff involved in IGP:
  - Staff members involved in IGP
  - Is the instructor/ vocational trainer permanent or on a contractual basis?
  - Qualification of instructor/ vocational trainer
  - Number of clients supervised by each trainer
- Incentives shared with the client:
  - Type of incentive - cash, tokens, cheque, etc.?
  - Amount & frequency of distribution of incentives
  - Method of arriving at incentive shared