COVID-19 / NTD DSA SUPERVISION CHECKLIST

**Instructions:** The supervisor should complete the sections for which she or he has information or obtain it by direct field observation, consulting documents on-site, or interviewing field team members or key informants. Supervisors should select “N/A” if the item doesn’t apply to the local context.

| SUPERVISION CHECKLIST FOR NTD DISEASE-SPECIFIC SURVEYS |
|--------------------------------------------------------|
| Supervisor (first and last name):                       |
| Date:                                                   |
| Phone number                                           |
| Type of supervised activity? Please circle one:         |
| Pre-TAS - TAS - TIS - TSS - Pre-STOP OV MDA - SCH/STH survey |
| Number of new and active COVID-19 cases in the district (or site) in the last 2 weeks: |
| Please check one of the boxes below                     |

### I - Preparation and logistics

| Yes | No | N/A |
|-----|----|-----|
| Supervisors are tested for COVID-19 before travelling to the field |
| Are materials, equipment, tools pre-arranged and deployed on the site to minimize movements and disturbance by the survey team? |
| Are there enough masks, gloves, hand sanitizer available in the field? |
| Are there enough face-shields available in the field? |
| The means of transportation to and from the site are enough for the staff to respect a minimum of social distancing in each vehicle (maximum four persons per vehicle including the driver) |

### II – Planning

| Yes | No | N/A |
|-----|----|-----|
| COVID-19 mitigation measures have been communicated and related documents are made available to local authorities and medical staff |
| The exact date, time and duration of field operations are known to the target communities a week before the launch |
| No other parallel (or concomitant) activities - capable of disturbing or confusing the survey - will occur during NTD activities (Example: Vaccination campaign, nutrition/vitamin A, mass protests, markets, recreational activities, traditional etc.) in the site |

### III - Training

| Yes | No | N/A |
|-----|----|-----|
| The training room is well ventilated, free of any clustering of people and has good air circulation between the rows |
| Have participants been checked for symptoms (temperature, or clinical |
| Symptoms) and are proper procedures followed? |
|------------------------------------------------|
| Furniture and equipment are properly disinfected before and after the sessions |
| There are fewer than 50 persons in each training room |
| The physical distance of at least 2 meters between participants is always observed in the room |
| Everyone in the room wears a mask properly (covering mouth and nose) |
| Is a handwashing device or hand sanitizer available in the room |
| All the people in the room washed their hands with soap or used hand sanitizer before and after the training |
| The phone numbers and addresses of all participants were recorded (to allow tracing and tracking later -on if needed) |

| IV - Communication and Social Mobilization |
|--------------------------------------------|
| Messaging on COVID-19 and NTDs was communicated to everyone at the site and included COVID-19 prevention measures |
| IEC material on COVID-19 is available in the field |
| The social distancing of 2 metres between participants is enforced during messaging and social mobilization (through local communication channels) |

| V - Mitigation measures during field survey |
|--------------------------------------------|
| Are crowd control measures in place? |
| The social distancing of 2 meters between participants is enforced during any registration or pre-selection of participants |
| Are most people wearing masks in the community where the survey is taking place |
| Are the participants selected for the survey wearing masks? |
| Do all the officers involved in the survey wear a mask? |
| Is the mask properly worn by participants, community volunteers and investigators? |
| Are survey participants coming per selected household or pre-assigned groups to the site |
| The social distancing of 2 metres between participants and all other field officers is observed during the survey |
| The social distancing of 2 meters between participants is strictly applied during coffee breaks and lunch |
| The social distancing of 2 meters between participants is respected during photos (if any photo is taken) |
### The temperature of each participant is taken at a distance with a laser thermometer

### The temperature of each surveyor/operator has been checked at a distance with a laser thermometer

### All the technicians involved in blood collection and sample handling are wearing masks and gloves

### Availability of Alcohol-based hand sanitizers on site

### Self-monitoring of COVID-19 symptoms is done by DSA actors (Supervisors, Investigators and aides) on a daily basis

### Availability of on-site functional handwashing devices with soap and water

### Participants in the survey use hand sanitizer or wash their hands before being examined/finger pricked for blood sampling

### Operators/surveyor and technicians use hand sanitizer before and after each participant’s examination

### The equipment and furniture used are regularly disinfected and cleaned with a solution of disinfectant in the field

### People exhibiting COVID-19 symptoms (e.g. coughing, exhaustion, difficulty breathing, sneezing etc.) will not participate in the survey and referred to the nearest health center

### Are biomedical waste management devices (trash can or bin with lid) in place at the site?

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### VI. Community Perception

| Are rumors in the community reported to the supervisors by aides or community leaders |
| Local people recognize the COVID-19 pandemic as a reality in the country |
| Parents of students are sensitized and cooperate with the team of investigators |
| Local authorities (traditional, administrative and religious leaders) fully adhere to mitigation measures |
| Participants and local communities have not expressed any concern or issues before and during field operations |
| The local population is satisfied with the hygiene and protective measures put in place before and during the field activity |

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### V. Problems/Issues encountered

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Supervisor's signature
### Supervision Checklist - COVID-19 Barrier Measures during MDA

**Region:**
**District:**
**Health center:**
**Supervisor team:**
**Date:**

**Instructions:** Please consider your country SOP when completing this checklist and select “N/A” if the measure does not apply to your context. The first section (COVID-19 epidemic) is a questionnaire for health district staff involved in NTD activities. The remaining sections are observations, feelings and actions of the supervisor filling in this checklist. If a teacher is distributing the drugs in a school-based distribution, consider them as the “CDD”.

| Questions                                                                 | Please check one of the boxes below |
|--------------------------------------------------------------------------|------------------------------------|
|                                                                          | Yes | No | N/A | If no, are corrections brought up Yes/No? |
| **1. COVID-19 epidemic:**                                               |     |    |     |                                           |
| Are there any known positive cases in the district in the last two weeks?|     |    |     |                                           |
| If yes, what is the number of cases?                                     |     |    |     |                                           |
| Have supervisors been tested for COVID-19 in the week before travelling for supervision? |     |    |     |                                           |
| If yes, did anyone test positive?                                       |     |    |     |                                           |
| If yes, NTDP procedure followed?                                        |     |    |     |                                           |
| Is self-monitoring of COVID-19 symptoms done by MDA actors (Supervisors and CDDs) on a daily basis? |     |    |     |                                           |
| If yes, is self-monitoring reported to chief of mission?                |     |    |     |                                           |
| Were COVID-19 preventive and barrier measures (social mobilization, hand washing, physical distancing etc.) covered during the training of CDDs? |     |    |     |                                           |
| If yes, were these messages included in communications via public criers, CDDs, radio? |     |    |     |                                           |

**2. Hygiene measures**

| Are participants washing their hands or using hand sanitizer before receiving treatment? |     |    |     |                                           |
### 3. Barrier measures during MDA

| Question                                                                 | Yes | No |
|-------------------------------------------------------------------------|-----|----|
| Are the CDDs wearing a mask/facial covering during activities?          |     |    |
| If yes, is the mask/facial covering being worn properly (i.e. covers nose and mouth)? |     |    |
| Are the participants wearing a mask/facial covering during the MDA?     |     |    |
| Is the physical distancing (2 meters) being respected between CDDs and participants during MDA including inside a house, if applicable? (Except for when the CDD physically gives the pills to the participant). |     |    |
| Are participants touching the dose pole during their measurement (with any part of their body)? |     |    |
| If yes, is the dose pole washed or disinfected after each household?    |     |    |
| If no, how is the dose pole being held?                                 |     |    |

### 4. MDA strategy  
(please ignore the questions related to the MDA strategy that you are not using currently in your context if using paper format for the survey)

- [ ] Door to door
- [ ] Fixed point
- [ ] School based

**Door-to-Door**

- Only household members being treated together (without other people from another household)?
- If no, **which** specific prevention/barrier measures are being taken?
- Are community members following CDDs from house to house
- If yes, what crowd control measures are in place
| Are CDDs washing their hand or using hand sanitizer before entry and after exit of house compound? |
|---|

**Fixed Point**

| Are people from the community crowding around CDDs during MDA (within 2 meters)? |
|---|
| If yes, what the crowd control measures in place |
| Are most people from the community wearing a mask outside their homes? |

**School-based**

| If school-based, are students being treated outside the classroom in a school-based MDA? |
|---|
| If school-based, are there hand washing stations in the school compound? |
| Are students wearing masks in the school compound? |
| Is physical distancing of 2 meters respected in the school compound? |

5. **Impact of COVID 19 on MDA participation**

| Were the CDDs generally reluctant to participate in the MDA due to COVID-19? |
|---|
| If yes, could you provide more information |
| Were the communities generally reluctant to participate in the MDA due to COVID-19? |
| If yes, could you provide more information |
| Did you take photos and or make short videos of the MDA activities in COVID-19 context and share with partners and donors? |
| If yes, were participants asked to tick a box at registration giving permission to use their photos/videos publicly (and told that they will still receive the drugs if they tick ‘no’)? |

| Any other thoughts or observations including logistics |
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Corrective measures put in place in case of insufficiencies observed

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