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NOTES TO CONTRIBUTORS

1. Manuscripts submitted to the Hospitality Research Journal should be original contributions and not be under consideration for any other publication at the same time. If an article is under consideration by another publication, authors should clearly indicate this at the time of submission.

2. Manuscripts should normally not exceed 7,000 words and must be written in English. Articles for Viewpoints and Commentary, Publications in Review, and Research Notes should not exceed 3,000 words.

3. Each manuscript should be submitted on computer disk, and authors should include one hard copy along with their disk. Disks should be labeled clearly and include the name and version of the word processing program used by the author (e.g., WordPerfect 5.0, Microsoft Word 4.0, etc.). Pages (including those containing only diagrams and tables) should be numbered consecutively. Tables and diagrams should appear on separate pages. Authors should indicate in the text where they should appear (i.e., Table 1 here). Each table must be assigned an Arabic numeral and referred to in the text. The table number should be followed by a heading.

4. Where diagrams, graphs, etc. are presented, they must be produced in black India ink and ready for photographic reproduction. All diagrams, charts, and graphs should be referred to as figures, given Arabic numerals (e.g., Figure 2) in the text, and numbered accordingly on the page bearing the figure. Figures must be consecutively numbered in the order appearing in the text.

5. Webster's New Collegiate Dictionary is used as a reference for all spellings and hyphenations.

6. All articles should be accompanied by a short abstract of 100–150 words and a list of no more than six key words which define the subject matter.

7. Articles should be prepared using the Publication Manual of the American Psychological Association (3rd ed.) as a reference guide. All general editorial formats, abbreviations, use of statistics in text, citations, and references should conform to APA style.

8. Footnotes are not permissible. Material of importance should be incorporated within the text; material having weak relevance should be deleted. Contributors should consult the Publication Manual of the APA when preparing citations within the text of the paper.

9. References should, again, be prepared using the format guide contained in the Publication Manual of the APA (see examples below).

SAMPLE REFERENCES

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